

INCOSE San Diego
2024 Chapter Plans
Strategic and Operational Plans

Prepared and approved by:

Dr. Julia Taylor President	 Signature	<u>1/8/2024</u> Date
John Thomas President Elect	 Signature	<u>1/8/2024</u> Date
Vincent Poteat Treasurer	 Signature	<u>1/8/2024</u> Date
Vincent Poteat Past President	 Signature	<u>1/8/2024</u> Date

1. Chapter Officer Training

- Our Chapter plans for getting officers trained immediately after being elected or appointed:
- Read officer responsibilities in by-laws, review at Annual Planning Meeting
- View training videos on INCOSE web site:
 - o <https://connect.incose.org/Chapters/HelpResources/layouts/15/start.aspx#/Keys%20wiki/2.1%20Training%20and%20Guidance.aspx>
- Each year each new officer must complete the above for the Chapter to get the maximum number of points.

2. Strategic planning

The newly elected San Diego Board (see section 3.1) held a strategic planning meeting on 8 January 2024 to prepare this Plan.

2.1 Mission

2.1.1 INCOSE Mission: To address complex societal and technical challenges by enabling, promoting, and advancing Systems Engineering and systems approaches

2.1.2 Chapter Mission

1. Support INCOSE Mission locally in the SD County
2. Provide collaboration opportunities for the local SE Community
3. Outreach to the community for SE understanding and perspective

2.2 Vision

2.2.1 INCOSE Vision: A better world through a systems approach

The purpose of the Systems Engineering Vision 2035 is to inspire and guide the strategic direction of systems engineering across diverse stakeholder communities, which include:

- Engineering and Executive Leadership
- Engineering Practitioners
- Professional Organizations
- Researchers, Educators, and Students
- Standards Bodies
- Tool Vendors
- Policy Makers

2.2.2 Chapter Vision: To be recognized by the San Diego community, schools, and corporations as an authority on systems engineering, systems approach, systems thinking, and as the representative and “go-to” organization for systems engineering excellence and support.

- Communicate to external (non-members) groups and industry the value added of using systems engineering in their respective enterprise and programs.
- Increase the system engineering domain knowledge and perspective by advocating the ideas, techniques, tools, and methods in the INCOSE Systems Engineering Handbook.
- Demonstrate the value and benefits of investing in systems engineering throughout the life cycle of a product or project for increasing the return on investment (ROI).

- Enhance INCOSE's importance to industry and the community by educating the benefits of using both quantitative and qualitative techniques on programs.

2.3 Values

2.3.1 INCOSE Values

Systems Engineering Vision 2035 Value Statement: Systems Engineering aims to ensure the pieces work together to achieve the objectives of the whole.

- Architect balanced solutions that satisfy diverse stakeholder needs for capability, dependability, sustainability, social acceptability, and ease of use
 - Adapt to evolving technology and requirements
 - Manage complexity and risk
-
- *Systems Thinking* – thinking and acting to apply systems approaches to address complex challenges and thus to realize successful sustainable solutions.
 - *Pioneering and Innovation* – taking opportunities ourselves or with partners to evolve systems approaches to meet future challenges.
 - *Learning and Development* – life-long learning with a changing world through education and continuing professional development, covering both technical and leadership competencies.
 - *Respect, Diversity, Collaboration* – building and maintaining respectful relationships internally and externally to enable effective collaboration across the diverse community.
 - *Individuals* – the importance of people, their intellect and influencing skill, to support complex decisions and to deliver enduring change. By working together with the Chapter organization, we can accomplish much more than any of us as individuals would be able to do.
 - *Volunteerism* – volunteers and staff working together to achieve our objectives and to deliver benefit to our members, individuals, and our community.

2.3.2 Added Chapter Values

- Educate and inspire the next generation of systems engineers – STEM Education and fundraising to promote the advancement of the STEM disciplines.
- Establish and strengthen local San Diego university relationships.

2.4 Goals

2.4.1 INCOSE Goals

1. To provide a focal point for the dissemination of systems engineering knowledge.
2. To promote international collaboration in systems engineering practice, education, and research.
3. To assure the establishment of competitive, scalable professional standards in the practice of systems engineering.
4. To improve the professional status of all persons engaged in the practice of systems engineering.
5. To encourage governmental and industrial support for research and educational programs that will improve the systems engineering process and its practice.

2.4.2 Chapter Goals

The specific goals for the San Diego Chapter of INCOSE for 2024 are as follows:

1. Achieve the INCOSE Platinum Chapter award.

- Lead:** Dr. Julia Taylor with Support from Board
2. STEM Outreach Program
 - a. Continue the STEM Teacher Grant Program. Raise at least \$5k for awards in 2024.
 - b. Organize a STEM Teacher Recognition night to be held at a venue that is attractive to teachers, students, and the general public. This will promote attendance for future years.
Lead: (2nd Year Director) Mitchell Seime
 3. Increase membership by 10% this year; increase penetration into and coordination with the major companies employing systems engineering in the San Diego region.
Lead (VP of Chapter Development): John Thomas
 4. Encourage and promote professional certificate programs, such as the ASEP, CSEP, and ESEP.
Lead (Committee): Greg Bulla, John Thomas, Ted Mulder
 5. Conduct at least 6 membership meetings per year (includes social events). Conduct both virtual and in-person events.
Lead (President-Elect): John Thomas
 6. Nominate members for Outstanding Achievement awards for specific Chapter awards and for INCOSE leadership and technical awards.
Lead (1st Year Director):
 7. Continue the Ambassador Program. Establish one new CAB membership.
Lead (Director of Ambassador Program): Ted Mulder
 8. Sponsor 1-2 tutorials to provide learning opportunities for the local SE community.
Lead (VP of Tech Development): Mitchell Seime
 9. Improve the usability and utility of the INCOSE San Diego website. Manage Google Shared Drive, prepare quarterly newsletters, update, and manage email distribution list. Prepare and send event emails and flyers.
Lead: (VP of Communication) Greg Bulla

2.5 Objectives

2.5.1 INCOSE Strategic Objectives

1. **Premier:** INCOSE is the premier choice of systems engineers everywhere for their professional development needs
2. **Future:** INCOSE leads the community in shaping the future of systems engineering
3. **Value:** INCOSE delivers every greater value to a growing and increasingly divers membership

2.5.2 Chapter Objectives

1. Support INCOSE objectives listed above with emphasis on Collaboration, Outreach across domains that practice Systems Engineering, and Model Based Systems Engineering.
2. Extend and strengthen our Chapter Stakeholder Network consisting of the following:
 - a. Armed Forces Communications and Electronics Association (AFCEA) West, AFCEA San Diego, and AFCEA Young Professionals
 - b. San Diego State University - ACOSE
 - c. University of California at San Diego (UCSD)
 - d. National University
 - e. Naval Postgraduate School (NPS)
 - f. University of San Diego
 - g. Society of Automotive Engineers (SAE)
 - h. San Diego County Engineering Council (SDCEC)
 - i. San Diego Human Factors & Engineering Society (SD-HFES)
 - j. American Society of Mechanical Engineers (ASME)
 - k. Institute of Electrical and Electronics Engineers (IEEE)
 - l. National Defense Industrial Association (NDIA)
 - m. Science of Laws Institute (SOLI)

3. Operational Planning

3.1 Chapter Officers

All officer positions are for one year except the at-large directors which are for two years. In the event of a mid-term resignation of the 1st-year at-large director, the backfill at-large director will serve a one-year term. In addition, although each specific term is one year, the succession from President-Elect to President to immediate Past President entails a three-year commitment.

3.1.1 2024 Board Officers:

President	Dr. Julia Taylor
President-Elect	John Thomas
Past President	Vincent Poteat
Treasurer	Vincent Poteat
Secretary	Troy Smith
VP of Communications & Web Master	Greg Bulla
Vice President of Chapter Development	John Thomas
Vice President of Technical Development	Mitchell Seime
At-large Director (1st-year)	Vacant
At-large Director (2nd-year)	Mitchell Seime
Director of Ambassador Program	Ted Mulder
Director of Chapter Advocates	Vacant
Director of University Relations	Dr. Art Villaneuva

3.1.2 Appointed Officers for 2024

Mitchell Seime: Vice President of Technical Development

3.2 Chapter Meetings & Events

The President-elect is responsible for organizing the Chapter schedule of meetings and events from February 2024 through February 2025. The schedule is to be provided at the February Board Meeting and updated at each Board Meeting thereafter as necessary.

3.2.1 Annual Planning Meeting

An annual planning meeting of the Chapter officers should occur in January or as soon as feasible after the January Membership Dinner Meeting.

3.2.2 Board Meetings

The Chapter officers hold a teleconference meeting on the second (2nd) Monday of each month. The President is responsible for providing the agenda, leading the meeting, and with the help of the Secretary, keeping track of action items. In the absence of the President, the President-elect, Past President or, if necessary, any other officer can be delegated to run the meeting. The Secretary is responsible for preparing and submitting the minutes of such meetings.

3.2.3 Chapter Membership Dinner Meetings

Chapter membership meetings are normally held on the third (3rd) Wednesday of each month. These meetings are open to INCOSE members and any other interested parties and include a presentation on a relevant systems-engineering topic, approximately one hour in length. They are held after work at a venue that can accommodate dinner being served. Dinner is partially subsidized by the Chapter with members

and non-members contributing, members at a discounted rate since it is their annual dues that help subsidize the dinner.

The Chapter plans to hold multiple Membership Dinner Meetings in 2024, during the following months:

- February, March, April, May, July, August, September, October, November

The Chapter does not expect to hold Membership Dinner Meetings in 2024 during the following months, for the following reasons,

- In the same month as a Tutorial (June, and possibly December)
- In the same month as a mini conference (December)
- In the same month as social membership drives (January)

One dinner meeting should provide a debrief on the International Symposium, if a member attends that event, and a presentation of recent Chapter awards. A July summer social and membership drive may be substituted for the July dinner meeting.

In January 2024 the Chapter held a town hall meeting to install the new officers and to discuss strategic goals for 2024. This event also substitutes for a chapter presentation.

The President-elect is responsible for organizing the dinner meeting schedule and venue, and ensuring that a projector and screen, or a TV with computer connection, are available for the presentation. The dinner meetings are nominally planned to be held live at Filippi's pizza Grotto in Kearny Mesa and webcasted to the remote audience.

3.2.4 Chapter Events

Chapter events are planned around the goals and objectives identified herein. The chapter events include the following:

- Membership meetings as described above.
- A tutorial for member education, for 2024 a half/full day on a Saturday in May or June
- A mini conference will be held in December of 2024.
- A STEM Teacher Recognition night to raise awareness of STEM needs in our schools. The location for the 2024 event is to be determined (TBD). Consider new venue, maybe even the new Qualcomm facility used for Engineering Banquet. Stay within budget.
- A mid-year Social and Membership Drive event in place of July Dinner Meeting (TBD). Try Picnic in Mission Bay Park (if not enough registration, cancel & try another approach) Much cheaper, better value for the money, & great change of pace.
- A possible second Social and Membership Drive event towards the end of the year or beginning of the year. Establish a maximum budget for this.

3.2.5 INCOSE Events

The Chapter supports and participates in events sponsored by INCOSE, such as:

- International Workshop, January 2024 (Hybrid conference)
- International Symposium, June 2024 (Hybrid conference)
- Western States Regional Conference, September 2024

3.2.6 Other Events

The Chapter also supports and participates in other events run by related engineering organizations, such as:

- Outreach events for the SDSU ACOSE Student Chapter

- San Diego County Engineering Council (SDCEC)
- Panel Discussion Planned with ANS American Nuclear Society-- Application of Systems Engineering to Controlled Nuclear Fusion Managed by Quantum Computing (Speculations Regarding this future technology.)

3.2.7 Event Attendance Sheet

Attendance sign-in sheet for use at all chapter events includes the information in the following table:

San Diego INCOSE Attendee’s List for

Event:

Event date:

#	Name	Organization	Email	INCOSE Member?	Send Chapter Info?
1					
2					
3					
4					

Cash Raised: _____

Chapter Officer Initials: _____

3.3 Chapter Communications Plans

3.3.1 Chapter Newsletter

The Chapter publishes a quarterly newsletter via email and posting on our web site. The VP of Communication is responsible for publishing the newsletter. For 2024 the newsletter will be published in:

- March
- June
- September
- December

The Newsletter publication information is shown in the following table:

Form – hard or soft copy	Soft copy
Target length	2-4 pages
Editor	Greg Bulla
Content Assignments	Greg Bulla
New Member Introductions Assignment	John Thomas
President’s Message	Dr. Julia Taylor
Upcoming Events	John Thomas
Systems Engineering articles	All board members
Current cost per month	Free via MailChimp
When to be sent	Quarterly (four times per year)

3.3.2 Chapter Website

The Chapter website information is shown in the following table:

Where Hosted – ISP, web URL	http://www.sdincose.org/
Provider	GoDaddy
Webmaster contact info	Greg Bulla gbulla@yahoo.com
Current cost per year	~\$100/year
Planned update frequency	Updated at least monthly
Days prior to events that information is due to webmaster	At least 30 days

3.3.3 Social Media Presence

Chapter events are announced on social media by the VP of Communications or other board members:

- Facebook (“INCOSE-San Diego”)
- LinkedIn (“INCOSE – San Diego Chapter”)
- Twitter (“@sdincose”)
- Yammer

3.3.4 Event Notification

Chapter members and other interested parties must be notified of Chapter-sponsored events and other major events that the Chapter is supporting as per the information in the following table:

Responsibility to send	Greg Bulla at behest of Event Point of Contact (John Thomas)
Content responsibility	Event Point of Contact
When content is due to sender	At least 30 days prior to event
When emails are to be sent	30 days prior, once a week thereafter, and 2 days prior

3.4 Ambassador/Promoter Activities

An ambassador is the POC who represents the San Diego INCOSE Chapter throughout the region and beyond. The Director of Ambassadors Program should update the following list and hold a telecon meeting at least two times a year or as needed to provide training to the new members.

Leadership Team Liaison to Ambassadors	Name
Director of Ambassador Program	Ted Mulder
Organization	Ambassador (promoter)
Booz-Allen Hamilton	Chelsea Ballinger
Cubic	David Engel
Cubic	Owen Ainley
G2, Inc.	Art Villanueva
General Atomics - EMC	Andrew Clapp

Leadership Team Liaison to Ambassadors	Name
Illumina	Srikoundinya Punnamaraju
ITEA	Jim Gottfried
IBR	Frank C. Lacson
Microsoft	Edwin Negron
Northrop Grumman (NGAS)	Richard Bryson
Northrop Grumman (NGMS)	Evelyn Encarnacion
Northrop Grumman (NGMS)	Ted Mulder
SAIC	John Quigley
Science of Laws	David Schrunk
Naval Systems Warfare Command (NAVWAR) Pacific	Howen Fernando

3.5 Membership Plans

3.5.1 Overall Chapter Growth

Goal for percent overall chapter growth: 5%

This is a combination of current member retention and new member recruiting, as defined below.

3.5.2 Member Recruiting

Goal for percent new members: 10%

Recruiting Activity	Assigned Responsibility
Meet with senior SE management at 6 companies to encourage support for INCOSE	Greg Bulla / John Thomas /
Social Event & Membership Drives in January and July – all encouraged to attend	Dr. Julia Taylor / John Thomas
Recruiting table at the Engineering Week banquet	Jim Gottfried
Monthly meetings – members encouraged to invite SE colleagues to dinner and hear a speaker	John Thomas
Maintain a Friends of INCOSE list and encourage people who get on the list to become members	John Thomas/ Dr. Julia Taylor

3.5.3 Member Retention

Goal for percent retention rate: 87%.

Retention is the percentage of members who are up for renewal each year, who renew. New members who join during the year are not counted in the retention rate calculation.

Retention Activity	Assigned Responsibility
Send reminder emails to members whose membership has expired or close to expiring (~30 Days Prior)	John Thomas
Contact members who have come to monthly meetings and that have not been present for several months	John Thomas
Put new member names, companies, position into newsletter	John Thomas /

Retention Activity	Assigned Responsibility
	Greg Bulla
Send welcome email to all new members	John Thomas
Put member names in newsletter for certification achievement and other recognitions/honors	John Thomas / Greg Bulla

3.5.4 SEP Leadership and Mentor Program

The Systems Engineering Professional (SEP) and Mentor program was established in 2018 to provide training, information, and encourage the non-certified members to become certified in one of the following INCOSE certification programs:

- ASEP
- CSEP
- ESEP

The VP of Chapter Development with support from the President are the coordinators for this program. They should update the following list and hold a telecon meeting at least two times a year or as needed to provide orientation to interested members.

In addition, the coordinators and mentors should plan to arrange for a minimum of one in-person free paper exam per year, to be held locally in conjunction with a tutorial or the mini-conference.

Leadership/Mentor Team Role	Name	SEP Certification
Coordinators	Greg Bulla	CSEP
	John Thomas	CSEP
	Ted Mulder	CSEP
SEP Program Lead	Charley Patton	CSEP
Mentor	Marilyn Luteman	CSEP
Mentor	Lauren Stoll	CSEP
Mentor	Greg Bulla	CSEP
Mentor	Sara Stiles	CSEP
Mentor	Chad Lauffer	CSEP

3.6 Technical Plans

3.6.1 Chapter Committees

The chapter plans to stand up the following committees in 2024, with the leads as identified:

- STEM Committees, Lead is the 2nd Year Director (Mitchell Seime)
 - STEM Teacher Recognition Night Committee
 - STEM Teacher Awards Working Group
 - STEM Grant Fundraising Team
- Mini-Conference Working Group, Lead is the VP Technical Development (Mitchell Seime)

- Publicity Working Group (John Thomas, Vincent Poteat)
- Ambassador Program Working Group, Lead is VP of Ambassador Program (Ted Mulder)
- SEP Certification Committee, (Greg Bulla, John Thomas, Ted Mulder)

3.6.2 Goals for Member Certification

The SD INCOSE goal for membership SEP certification this year is 10 new certified members. The chapter will organize on-line tutorials or study groups to assist members who are pursuing certification. Members are encouraged to achieve certification, and certification is encouraged in our meetings with senior SE company leaders as part of our Ambassador Program. Responsibility to monitor and lead this effort falls under the SEP Leadership and Mentor program (see section 3.5.4 for more information).

3.6.3 International Working Groups

The Chapter has members who participate in the INCOSE International Working Groups. Members are encouraged to participate where they have an interest and the time to do so. The INCOSE SD website will include the endeavor of each San Diego member participating in an INCOSE Working Group(s).

3.6.4 International Workshop

Attendance in the International Workshop (IW) is voluntary but highly encouraged. The Chapter may provide partial financial support to those who travel to the IW. The board will vote to select and support one or two active members to attend the IW. Priority is given to following officers in the order listed below:

- President
- President Elect
- Immediate Past President
- Other board members as suggested by the president and voted by the board members.

3.6.5 International Symposium

Attendance in the International Symposium (IS) is voluntary but highly encouraged. It is important for the Immediate Past President to be able to attend and receive the chapter recognition award during the award ceremony especially if the chapter has been recognized to receive the Gold or Platinum award. The Chapter may provide partial financial support to those who travel to the IS. The board will vote to select and support one active chapter member to attend the IS.

Priority is given to following officers in the order listed below:

- Immediate Past President
- President
- President Elect
- Other board members as suggested by the President and voted by the board members (e.g., WSRC committee members).

3.6.6 Western States Regional Conference

Attendance in the Western States Regional Conference (WSRC) is voluntary but highly encouraged. The Chapter may provide partial financial support to those who travel to the WSRC. The board will vote to support one or two board members to attend the WSRC.

Priority is given to following officers in the order listed below:

- President
- President Elect
- Immediate Past President
- Other board members as suggested by the president and voted by the board members.

3.7 INCOSE Support Plans

3.7.1 Support to Other Chapters – Mentor, Unpaid Speaker, Financial

David Schrunk will present at Los Angeles chapter on Systems Engineering and Law Making.

3.7.2 Collaboration with Other Chapters – Joint Meetings, Conferences

Chapter President to coordinate with the participating Western State chapters on supporting a committee for the WSRC 2024.

3.7.3 Support to INCOSE Foundation

SD Chapter raises funds from local corporations to support teacher STEM grants. Local teachers apply for the grants that are used to purchase teaching aids which improve STEM teaching. The funds are donated through the INCOSE Foundation. In 2021 we raised approximately \$4300, as well as \$3500 from our own chapter funds. In 2020, we raised approximately \$2000 as well as \$2500 from our own chapter funds. In 2019 (pre-COVID), we raised approximately \$7,000. For 2022, we raised approximately \$4000. In 2023, our goal is to raise \$5,000, as well as \$2500 from our chapter funds. In 2024, our goal is to raise \$6,000, as well as \$3100 from our chapter funds.

3.7.4 Nominations for INCOSE Award

The Board will consider nominations from the local chapter membership for INCOSE awards such as the INCOSE Fellows Award and the INCOSE Outstanding Service award.

It is the intent of the Board to nominate a San Diego Chapter member for the Outstanding Service Award. This responsibility will belong to the 1st Year At-Large Director.

3.7.5 Promotion of IW, IS and WSRC

We will post announcements for major INCOSE events on our web site, email announcements, and newsletters, and will encourage attendance at the INCOSE conferences. Responsibility will belong to the VP of Communications.

3.7.6 Provide Special Support to Another Community Organization

Conduct another special Project for SDCEC to continue the work started with the SDCEC Project in 2023.

3.8 Chapter Outreach and Collaboration

3.8.1 Presentations to Local Company Leaders

Our goal this year is to meet with senior SE managers at six of the larger technical companies/organizations in the San Diego area. The potential companies include Northrop Grumman, SAIC, General Atomics, Qualcomm, ViaSat, Raytheon, Becton Dickinson, Cubic, Booz Allen Hamilton, and the US Navy.

3.8.2 Joint Meetings with Other Associations

- Participate in National Engineers Week

3.8.3 Speakers from Local Organizations

Most of our monthly speakers and the speakers at our Mini conference come from local companies or Government agencies, including Corporate Advisory Board (CAB) companies such as Northrop Grumman, SAIC, and the US Navy. For 2024 the Chapter aims to attain top-notch speakers from these and potentially other organizations to draw more participants to our monthly dinner meetings.

3.8.4 Chapter Collaboration with Local Schools

Our chapter has a history of collaborating with University of California San Diego Extension, Miramar University, San Diego State University, and National University for presentations, tutorials and to supporting our Mini-Conference. These events may include student presentations, guest speakers at dedicated classroom lectures, and representatives from local colleges to speak about their SE degrees and course work.

3.8.5 Chapter Recognition Awards

The Chapter will consider nominations for our chapter Jeff Grady Outstanding Service Award. This is a special chapter award named after INCOSE founder and long-time San Diego Chapter member Jeff Grady. This is a prestigious award for one of our chapter members who have served the chapter for many years and have had a history of exceptional service to INCOSE SD.

3.9 Chapter Budget

Chapter's minimum cash on hand to be maintained at \$20,000.

Chapter's financials are audited each year by an independent Audit Committee. Our initial budget plan for 2024 is shown in the following table, and will be updated throughout the year as applicable and approved by the Board:

Item	Item Count	Event Count	Item Income / (Expense)	Event Income / (Expense)	Total Income / (Expense)	Notes
• Registration	1	1	\$2,500	\$2,500	\$2,500	
• Registration PayPal Fees	1	1	(\$100)	(\$100)	(\$100)	
• Sponsorships	1	2	\$250	\$250	\$500	
• Food	1	1	(\$1,200)	(\$1,200)	(\$1,200)	Food, Gift Cards, Tutor Expenses
Fall Tutorials						Estimated 2
• Registration	1	1	\$2,500	\$2,500	\$2,500	
• Registration PayPal Fees	1	1	(\$100)	(\$100)	(\$100)	
• Sponsorships	1	2	\$250	\$250	\$500	
• Food	1	1	(\$1,200)	(\$1,200)	(\$1,200)	Food, Gift Cards, Tutor Expenses
STEM Event	1					
• Registration	1	1	\$1,300	\$1,300	\$1,300	
• Registration PayPal Fees	1	1	\$50	\$50	\$50	
• Sponsorships	1	3	\$500	\$500	\$1,500	
• Venue	1	1	(\$2,500)	(\$2,500)	(\$2,500)	
• Supplies	0	0	\$0	\$0	\$0	
• Entertainment	0	0	\$0	\$0	\$0	
• Food	1	1	(\$1,200)	(\$1,200)	(\$1,200)	
• Raffle Ticket Sales	20	1	\$5	\$100	\$100	
• Raffle Gift Cards	1	10	(\$20)	(\$20)	(\$200)	
Mini-Conference	1					
• Registration	1	1	\$3,000	\$3,000	\$3,000	
• Registration PayPal Fees	1	1	(\$125)	(\$125)	(\$125)	
• Sponsorships	1	2	\$500	\$500	\$1,000	
• Food	1	1	(\$1,500)	(\$1,500)	(\$1,500)	
• Speaker Gift Cards	0	0	\$0	\$0	\$0	
• Venue	1	1	(\$1,300)	(\$1,300)	(\$1,300)	
Newsletter						
• Advertising	1	1	\$100	\$100	\$100	
• Expenses	1	1	\$0	\$0	\$0	
WSRC	1					
• Contribution	1	1	(\$1,000)	(\$1,000)	(\$1,000)	Per MOU
INCOSE 2024 Symposium (1 person)	1					
• Registration	1	1	(\$750)	(\$750)	(\$750)	
• Travel/Lodging Expenses	1	1	\$0	\$0	\$0	
INCOSE 2024 IW (1 person)	1					
• Registration	1	1	(\$650)	(\$650)	(\$650)	
• Travel/Lodging Expenses	1	1	(\$400)	(\$400)	(\$400)	
SDCEC	1					
• Engineers Week Banquet Table	1	1	(\$350)	(\$350)	(\$350)	Verify this expense

• Donation to SDCEC	1	1	\$0	\$0	\$0	Verify this expense
• Engineers Week Participation	1	1	(\$30)	(\$30)	(\$30)	Verify this expense
SEP Training Workshop	1					
• Registration PayPal Fees	1	1	(\$44)	(\$44)	(\$44)	
Donations						
• Donation to STEM Grants	1	1	(\$3,000)	(\$3,000)	(\$3,000)	
• Contribution to another chapter	1	1	(\$500)	(\$500)	(\$500)	
• Contribution to SDSUnACOSE	1	1	(\$100)	(\$100)	(\$100)	
Grady Award						
• Plaque	1	1	(\$183)	(\$183)	(\$183)	
IT Items						
• Updraft Plus account fee	1	1	(\$42)	(\$42)	(\$42)	
• GoDaddy SSL Cert	1	1	(\$200)	(\$200)	(\$200)	\$190 every 2 years (even)
• GoDaddy Domain Renewal (annual)	1	1	(\$22)	(\$22)	(\$22)	\$22 annually
• GoDaddy Website Hosting	1	1	\$0	\$0	\$0	\$325 every 3 years, due in 2026?
Misc Expenses					\$0	
• Copying, Flyers, Carover Expenses	1	1	(\$500)	(\$500)	(\$500)	
TOTAL GAIN / (LOSS)					(\$1,146)	Planned loss for CY2024